

**MEMORANDUM**

**TO:** All Airlines, Tenants, Concessions, Contractors, and Government Agencies

**FROM:** Jerome D. Woodard, C.M., ACE, Director of Security *J.D.W.*

**DATE:** November 19, 2019

**SUBJECT:** **Security Office Closure on Thursday, November 21, 2019**

The Security Office will be closing on Thursday, November 21, 2019 from 10:30 a.m. to 1:30 p.m.

The following Security Services will not be available during the closure:

- Badge Issuance
- Fingerprinting
- Vehicle Permits/Decals
- Interactive Employee Training

For general questions, please reference the Security website at the link below:

[www.tinyurl.com/ATLSecurityServices](http://www.tinyurl.com/ATLSecurityServices)

For issues that require immediate assistance, please contact Access Control at (404) 382-2208.

The Security Office will resume its normal business hours on Thursday, November 21, 2019 at 1:30 p.m.

Thank you for your continued support of the Airport Security Program.

JDW:TA:mp

