


MEMORANDUM

TO: All Airlines, Tenants, Concessions, Contractors, and Government Agencies

FROM: Jerome D. Woodard, C.M., A.C.E., Director of Security 

DATE: December 30, 2019

SUBJECT: **Security Office Closure for the Holiday**

The Security Services office will close on Tuesday, December 31, 2019 at 12pm and be closed on Wednesday, January 1, 2020 in observance of New Year's Day.

The following Security Services will not be available during the closure:

- Badge Services
- Fingerprinting
- Vehicle Permits/Decals
- Onsite Interactive Employee Training

The Security Office will resume its normal business hours on Thursday, January 2, 2020 at 8:15 a.m.

If you have any questions, please contact the Security Division at 404-530-6667 or via email at SecurityID@Atl.com for assistance.

Thank you for your continued support of the Airport Security Program.

JW:TA:mp

