

How to Book a Ride-Along using Microsoft Bookings

Only two Ride-Along's may be reserved at a time.

1. Select a specific date on the calendar. (A maximum of 14 days in advance are bookable at a time)
2. Available time slots will display to the right of the calendar. Select the time you would like to reserve.

Booking for **Ride Along**

May 02, 10:00 am

DATE **TIME**

< > May 2023

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1:00 AM 3:00 AM 10:00 AM
12:00 PM 4:00 PM 8:00 PM

All times are in (UTC-05:00) Eastern Time (US & Canada) ▼

3. Enter your information into the boxes below including your contact information.

ADD YOUR DETAILS

Name *
Joe Smith

Email *
joe.smith@atl.com

Phone number *
5555555555

Notes
Add any special requests

PROVIDE ADDITIONAL INFORMATION

What is your Company?
DOA Maintenance ▼

What location can we pick you up at?
DOA Maintenance Building 1 and 2 ▼

Book

4. Click on the “Book” button to reserve your selected time slot.
5. You will receive a confirmation email with the details of your appointment. Please arrive at the pickup location 5 minutes prior to your appointment time.

For appointment changes or cancellations, please take the following steps:

Email ama@atl.com with your request

or

For cancellations *less than 9 hours* before your scheduled appointment time, please call (404) 787-6095

